

# ONE STOP PERMITTING

CITY OF BIRMINGHAM  
DEPARTMENT OF PLANNING, ENGINEERING & PERMITS  
710 20<sup>th</sup> Street, North  
ROOM 210, CITY HALL  
BIRMINGHAM, ALABAMA 35203

Randall L. Woodfin  
Mayor

Edwin Revell  
Director

<div>CIVIL CONSTRUCTION PERMIT APPLICATION</div>	<div>Date_____</div> <div>Case No._____</div> <div>Master No._____</div> <div>Project No._____</div>
<div>P.I.D. No.: _____ Address Verified By: _____</div> <div>Modified Address: _____</div>	

Please print or type legibly and fill in all that apply

Job Site Address: \_\_\_\_\_

Location: (floor, wing, suite, etc.) \_\_\_\_\_

Project Name \_\_\_\_\_

PROPERTY OWNER	STATE G.C. LICENSE NO. _____
NAME: _____	<input type="checkbox"/> Applicant* <input type="checkbox"/> Contractor* <input type="checkbox"/> Developer* <input type="checkbox"/> Engineer*
ADDRESS: _____	NAME: _____
CITY/STATE/ZIP: _____	COMPANY NAME: _____
PHONE:( ) _____ CELLULAR:( ) _____	ADDRESS: _____
FAX:( ) _____ PAGER:( ) _____	CITY/STATE/ZIP: _____
EMAIL: _____	PHONE:( ) _____ CELLULAR:( ) _____
	FAX:( ) _____ PAGER:( ) _____
	EMAIL: _____

\*Applicant is required to be authorized by owner to undertake work

CONTACT PERSON: _____	ADDRESS: _____
CITY/STATE/ZIP: _____	PHONE:( ) _____ CELLULAR:( ) _____
FAX:( ) _____ PAGER:( ) _____	EMAIL: _____

<div><b>SUBDIVISION</b></div> <div><input type="checkbox"/> Yes    <input type="checkbox"/> No</div> <div>If Yes, Subdivision Case No.: _____</div> <div>Pavement Cut Required?</div> <div><input type="checkbox"/> Yes    <input type="checkbox"/> No</div>	<div><b>WORK TYPE</b></div> <div><input type="checkbox"/> Alterations</div> <div><input type="checkbox"/> New</div> <div><input type="checkbox"/> Replace</div>	<div><b>WORK DESCRIPTION (SELECT ALL THAT APPLY)</b></div> <div><input type="checkbox"/> Curb and Gutter                      <input type="checkbox"/> Sidewalks</div> <div><input type="checkbox"/> Sanitary Sewer                      <input type="checkbox"/> Storm Sewer</div> <div>Linear Feet _____ (pipes)      Linear Feet _____ (pipes)</div> <div>Diameter _____ (pipes)      Diameter _____ (pipes)</div> <div><input type="checkbox"/> Road              <input type="checkbox"/> Miscellaneous (explain)</div> <div>_____</div> <div>_____</div>
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DESCRIPTION OF WORK: \_\_\_\_\_

\_\_\_\_\_

CONTRACT VALUE \$ \_\_\_\_\_

FOR STAFF USE

<b>PENALTY FEE</b>	<b>PENALTY FEE WAIVED</b>	<b>PERMIT FEE WAIVED</b>	<b>BEAUTIFICATION DISTRICT</b>	<b>BOND</b>
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

PLANS REQUIRED: ☐ Yes ☐ No    OTC: ☐ Yes ☐ No

CERTIFICATION

I am applying according to plans submitted herewith (copies of complete plans and profile which are subject to review of the City Engineer) and in accordance with all specifications, codes and ordinances of the City of Birmingham.

It is understood that no work shall be performed without proper inspections by an authorized representative of the Planning, Engineering, and Permits Department and such inspection services will be paid for at a daily rate and scale commensurate with existing wages being paid for such services, which services will be furnished by an inspector on the Department=s payroll and billed to the contractor at the end of each month.

It shall be the duty of the inspector as representative of the City and of the owner or developer to enforce the observance of all codes, ordinances and specifications of the City of Birmingham. Non-conformance with any of these codes, ordinances and specifications shall constitute the authority of the inspector to stop all construction within the jurisdiction of the City Engineer until such codes, ordinances and specifications have been complied with.

It is further understood by the contractor that he is not released from these provisions and will not request payment from the owner or developer until the owner has received a letter from the City Engineer stating that all work performed has been constructed in accordance with the plans filed and specifications applicable thereto, and that the City of Birmingham will accept same for maintenance if work is associated with subdivision improvement.

I hereby certify that I have read this application and that all information contained herein is true. If any portion of this information, either intentionally or unintentionally, is false or is a misrepresentation of the material facts, the permit or process granted will be void. I further certify that if I am not the owner, I have proper authorization from the owner to act as representative on his/her behalf and that I may be required to Provide written documentation of such authorization to the City of Birmingham.

Signature (Applicant) \_\_\_\_\_ Date \_\_\_\_\_

SEE BACK

Please be aware that a separate fence/wall approval permit is required for a fence/wall being constructed or installed as a part of this construction project, whether currently or subsequently.

Do you intend to install a fence/wall as a part of this project? ☐ Yes ☐ No  
If yes, please provide Fence Permit Number \_\_\_\_\_

**Construction of Sewers and other Improvements in Streets, Section 4-5-113**

The fee for a permit required by this article shall be three Hundred dollars (\$300.00); provided, that in the event construction is commenced before a written permit is granted, no permit shall be issued except upon payment of a fee of four hundred dollars (\$400.00).

A Plan Review Fee shall also be required when plans are required to be reviewed before permit issuance. Plan Review Fees are due at the time of application.

**Plan Review Fee:**

Valuation	Fee
\$0-\$10,000.00.....	\$150.00
\$10,000-\$50,000.00.....	\$350.00
\$50,001-\$100,000.00.....	\$700.00
\$100,001.00.....	\$700.00 Plus \$1.50 per \$1000.00 valuation for each \$1000.00 of the estimated value in excess of \$100,001.00

The applicant shall provide an estimated permit value at the time of application. Estimated cost shall include the total cost of all work and shall include overhead and profit, engineering and architectural design fees, and be equivalent to the end cost of the project. Detailed estimates and copy of the original executed contract(s) may be required for review to validate the declared scope and/or value of the construction. Final valuation shall be set by the City Engineer.